



24th October 2024

Dear Parent/Carer

Year 10 Parents' Evening on Thursday 14th November 2024 – in person in the school hall

I would like to invite you to attend Year 10 Parents' Evening on Thursday 14th November. This is an important annual event which provides you with an opportunity to speak with different subject teachers. To make it as meaningful as possible, you will receive your son/daughter's school report on Wednesday 13th November 2024.

We will be using our online appointment booking system as this allows you to choose your own appointment times with teachers and you receive an email confirming your appointments. The appointment times will be between 3.45pm – 5.15pm and 5.45pm - 7.30pm

Appointments can be made from Monday 4th November at 8pm and closes on Tuesday 12th November at 11pm. **Initially you will only be able to book appointments with five teachers.** If your child is taught by more than one teacher in a subject, please only make an appointment to see one of those teachers.

When making your booking, select the manual booking process so that you can choose your first five teachers. The automatic booking process might not choose the subjects you would like to prioritise.

From Friday 8th November at 3.30pm you will be able to book further appointments depending on availability. Should you wish to make any changes after Tuesday 12th November, please contact the school office.

Please visit <https://waddesdon.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Parent/Carer First Name

Parent/Carer Surname

Student's Date of Birth

Although most browsers and operating systems will work, we recommend that you use the Google Chrome browser. If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mr Nilan
Head of Year 10