

WADDESDON CHURCH OF ENGLAND SCHOOL

Person Specification: Special Educational Needs Co-ordinator (SENCo)

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: (eg application form, interview, reference etc)
Qualifications <ul style="list-style-type: none"> • Qualified Teacher Status • Good record of on-going professional development • National Award for SEN Co-ordination or a willingness to complete within three years of appointment. • Degree 	<p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>AF / Quals</p> <p>AF / Quals</p> <p>AF/Int</p> <p>AF / Quals</p>
Experience <ul style="list-style-type: none"> • A strong record as an Outstanding teacher with excellent outcomes for all students, at all levels and whatever their backgrounds • Experience of working at a whole-school level • Involvement in self-evaluation and development planning • Experience of conducting/leading INSET • Experience of working with students with SEND • Experience of leading and managing a team, or group of colleagues 	<p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>E</p> <p>D</p>	<p>AF / Int / Ref</p> <p>AF / Int / Ref</p> <p>AF / Int / Ref</p> <p>AF / Int</p> <p>AF / Int</p> <p>AF / Int / Ref</p>
Knowledge and Skills <ul style="list-style-type: none"> • Sound knowledge of SEND Code of Practice • Understanding of what makes 'quality first' teaching, and effective intervention strategies • Ability to plan and evaluate interventions • Data analysis skills, and the ability to use data to inform provision planning • Effective communication and interpersonal skills • Ability to build effective working relationships • Ability to influence and negotiate • Good record-keeping skills 	<p>E</p> <p>E</p> <p>D</p> <p>D</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>AF / Int</p> <p>AF / Int</p> <p>AF / Int</p> <p>AF / Int</p> <p>AF / Int / Ref</p> <p>AF / Int / Ref</p> <p>AF / Int / Ref</p> <p>AF / Int</p>
Personal Qualities <ul style="list-style-type: none"> • An absolute commitment to safeguarding children • Personal and professional integrity • An unshakeable belief in the ability of children and young people to achieve and to overcome obstacles to their learning • Confidentiality 	<p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>AF / Int / Ref</p> <p>AF / Int / Ref</p> <p>AF / Int</p> <p>AF / Int / Ref</p>