

WADES DON CHURCH OF ENGLAND SCHOOL

Person Specification Form

Learning Support Assistant Trainee

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: (eg application form, interview, reference etc)
Qualifications <ul style="list-style-type: none"> • Minimum of 4 GCSEs or equivalent including English and Maths • NVQ level 2 or above qualification – appropriate to the post(or equivalent) 	<p>E</p> <p>E</p>	<p>App</p>
Experience <ul style="list-style-type: none"> • Experience of working with or caring for children of relevant age • Experience of working in a relevant classroom/service environment • Experience of teaching small groups • Experience of supporting pupils with ASD diagnosis 	<p>E</p> <p>D</p> <p>D</p> <p>D</p>	<p>App / Int</p> <p>App / Int</p> <p>App / Int</p> <p>App / Int</p>
Knowledge/skills/abilities <ul style="list-style-type: none"> • Secure literacy and numeracy skills • Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard • Ability to relate well to children • Ability to work as part of a team • Good communication skills • Ability to supervise and assist pupils 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>App</p> <p>App</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p>
<ul style="list-style-type: none"> • Independent and positive • Organisational skills • Knowledge of classroom roles and responsibilities • Knowledge of and adherence to the concept of confidentiality • Ability to make effective use of ICT • Flexible attitude to work 	<p>E</p> <p>E</p> <p>D</p> <p>E</p> <p>D</p> <p>E</p>	<p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p> <p>App / Int / Ref</p>
Other <ul style="list-style-type: none"> • Commitment to undertake in-service development 	<p>E</p>	<p>App / Int / Ref</p>