

Teacher of Sociology at Waddesdon Church of England School

Job Description

Non-Contact Allowance: 8 60-minute periods per fortnight

The post holder will be directly responsible to the Head of Sixth Form

The professional duties of all teachers (other than the Headteacher) are set out in the STPC document and describe the duties required of all mainscale posts. Due regard should also be given to the document entitled “Professional Standards for all Teaching Staff at Waddesdon Church of England School”. In addition, the description of the requirements of the above post at Waddesdon Church of England School are set out below.

1. **Core Purpose:** to provide inspirational teaching of Sociology in order to promote the highest standards of learning, progress and achievement from students at Key Stage 5
2. **Planning**
 - Plan lessons and sequences of lessons in accordance with departmental policy and schemes of work
 - Plan lessons which are appropriately differentiated to ensure that students of all abilities and learning styles learn effectively and make maximum progress
 - Design opportunities for students to develop their literacy, numeracy, ICT and thinking and learning skills
3. **Teaching and Learning**
 - Teach Sociology at Key Stage 5, as required by the Headteacher
 - Teach challenging and motivating lessons which inspire students to learn and to make progress to their full ability
 - Follow departmental policy for teaching, learning and assessment
 - Establish and maintain a safe, well-ordered and purposeful learning environment in which everyone is treated with dignity and respect
 - Maintain the highest standards of student behaviour in the classroom in order to support effective learning and progress

4. Student Achievement

- Promote the highest standards of achievement from all students taught
- Ensure that all students have attainment targets as required by the whole-school target-setting policy
- Ensure that effective monitoring and tracking of student progress towards their targets is carried out, according to whole-school policy
- Be accountable for student progress and attainment within the classes taught and develop the most effective strategies in order to secure improvements where necessary
- Ensure that all reasonable measures are taken to ensure the achievement of agreed targets for the classes taught
- Ensure that student behaviour and appearance supports learning within all classes taught and conforms to agreed school policy, contributing to high standards across the school
- Ensure that the lessons contribute to developing students' understanding of their roles as citizens of the school and the local, national and global community

5. Resource Management

- Manage classroom resources efficiently and effectively in order to support the highest standards of learning.

6. General

- Work effectively as a member of the subject and year teams and share in the development and spread of good practice
- Contribute to the development of schemes of work, learning resources and departmental policies as reasonably required by the Head of Sixth Form
- Keep up-to-date with developments in teaching and learning strategies appropriate to the subject, maintain a deep and extensive subject knowledge and an enquiring approach to the subject
- Be a caring and supportive form tutor able to support students' learning, progress and achievements in this role
- Attend and participate in routine meetings as required
- Contribute as appropriate to the school's extra-curricular programme and our links with the wider community
- Actively support agreed school policies and ensure their effective implementation where relevant
- Carry out tasks as reasonably requested by the Headteacher