

Provider Access Policy

Waddesdon CE School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeship, through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Bonita Bridges, Careers Coordinator*.

Telephone: 01296 651382; Email: bbridges@waddesdonschool.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

| | Autumn Term | Spring Term | Summer Term |
|---------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Year 8 | Life skills – assembly and tutor group opportunities PSHE lessons | Careers Fair GCSE options and Choices activities/ sessions PSHE Lessons | Life skills – assembly and tutor group opportunities PSHE lessons |

| | Autumn Term | Spring Term | Summer Term |
|----------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Year 9 | Life skills – assembly and tutor group opportunities PSHE lessons | Careers Fair Life skills – assembly and tutor group opportunities PSHE lessons | Life skills – assembly and tutor group opportunities PSHE lessons |
| Year 10 | Life skills – assembly and tutor group opportunities PSHE lessons | Careers Fair World of Work sessions in PSHE | Life skills – assembly and tutor group opportunities World of Work sessions in PSHE |
| Year 11 | Life skills – assembly on opportunities at 16 PSHE lessons | Careers Fair Year 11 Conference Post 16 evening Post 16 taster sessions | Post-16 taster sessions Small group sessions: future education, training and employment options |
| Year 12 | Introduction assemblies to post 18 options | Careers Fair Extension Studies presentations from a university, an apprenticeship provider and a gap year company | Weekly careers programme, including support with personal statements, CVs and interview technique Year group university visit Life after Waddesdon evening for students and parents |
| Year 13 | Workshops – HE and higher apprenticeship applications | Careers Fair Apprenticeship and gap year workshops Employer, apprenticeship and gap year assemblies and workshops | Final one-to-one support and advice on making decisions |

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding <http://www.waddesdonschool.com/wp-content/uploads/2018/01/Safeguarding-Child-Protection-11-176-18-1.pdf> sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Careers Resource Centre is available to all students at lunch and break times.

Next review: *January 2020*